

SHIRE OF JERRAMUNGUP



AGENDA

COUNCIL ORDINARY MEETING

17th MAY 2017

Dear President and Councillors,

NOTICE OF ORDINARY COUNCIL MEETING

Please note that the next Ordinary Meeting of Council of the Shire of Jerramungup will be held in the Council Chambers, Jerramungup on Wednesday 17th May 2017, commencing at 2:00pm.

BRENT BAILEY
CHIEF EXECUTIVE OFFICER

11th May 2017

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SHIRE OF JERRAMUNGUP

ORDINARY MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS, JERRAMUNGUP ON WEDNESDAY 17th MAY 2017, COMMENCING AT 2:00PM.

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE

3. APOLOGIES

4. LEAVE OF ABSENCE PREVIOUSLY APPROVED

Cr Leenhouwers Member

5. PUBLIC QUESTION TIME

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. PETITIONS / DEPUTATIONS / PRESENTATIONS

Mr Cameron Woods and Mr Matt Bird from the City of Albany - 'Amazing South Coast' Tourism Project

Ms Melanie Haymont and Ms Vivienne Gardiner - Bushfire Risk Management Plan

8. DECLARATIONS OF FINANCIAL INTEREST

9. CONFIRMATION OF MINUTES

9.1 Ordinary Council Meeting held 19th April 2017

W O R K S

| | |
|------------------------------------|--------------------------|
| SUBMISSION TO: | Works |
| AGENDA REFERENCE: | 10.1.1 |
| SUBJECT: | Works Report |
| LOCATION/ADDRESS: | Shire of Jerramungup |
| NAME OF APPLICANT: | N/A |
| AUTHOR: | Murray Flett |
| DISCLOSURE OF ANY INTEREST: | Nil |
| DATE OF REPORT: | 9 th May 2017 |

ATTACHMENT

Attachment 10.1.1(a) - Jerramungup, Bremer Bay & rural road maintenance report
Attachment 10.1.1(b) - Road construction program schedule

ROAD CONSTRUCTION

The Construction crew have finished gravel sheeting 3kms of Boxwood Ongerup Road adjacent to Monjebup Road. These works have included some minor curve realignment which has substantially increased traffic safety through this section for large vehicles. This section of road is also the local school bus route which will also benefit from these improvement works. The crew will now move onto Swamp Road to reinstate flood crossings to cater for any future flood events.

Focus is still on obtaining appropriate approvals to undertake future works, in the interim, work practices have been amended to adhere to DER (Department of Environment and Regulation) requirements until appropriate approvals are obtained.

The Bremer Bay Town Centre works are nearing completion with WCP Civil undertaking these works. While in Bremer Bay they have also completed intersection upgrades, sealing and asphalt work of the car park area at Paper Barks, kerbing installation and asphalt works on the Walk Trail from White Trail Road to town.

Gaia Civil have completed the drainage works for the January 2016 flood event whilst Riverhill Contracting are still completing the road works component. The works have been completed to a high standard and is a credit to these crews.

Attached is the completed 2016 / 2017 construction program.

ROAD MAINTENANCE

The roadside spraying program has commenced to restrict weed infestations within the road reserve.

Routine Maintenance grading and gravel patching is continuing on roads in both Bremer Bay and Jerramungup with emphasis on patching all the blowouts prior to the wet weather onset. There will be a significant number of pavement failures on most roads so please be mindful of the road conditions and drive accordingly.

The crew are still focused on clearing of back-slopes especially on bends and intersections to improve sight distances for the road user.

TOWN SERVICES

The town services team has been assisting WCP Civil with the asphalt surfacing of the Walk Trail path which has been well utilised by pedestrians since it was opened. The crew has also been constructing the concrete path along Coral Sea Road in conjunction with a local contractor.

The team have been kept busy on weed eradication in both towns which has been a great effort by those involved. They continue to undertake maintenance of the parks and gardens in Jerramungup and Bremer Bay.

STATUTORY REQUIREMENTS

Nil

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 3.4: To lobby, advocate for and deliver a first class transport and telecommunications network.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

WORKFORCE IMPLICATIONS

This report provides an overview of the outside workforce operations for the month.

VOTING REQUIREMENTS

Simple Majority

COMMENTS

Nil

RECOMMENDATION

That Council adopt the April works report.

FINANCE

| | |
|------------------------------------|--------------------------------|
| SUBMISSION TO: | Finance |
| AGENDA REFERENCE: | 10.2.1 |
| SUBJECT: | Accounts Payable |
| LOCATION/ADDRESS: | Shire of Jerramungup |
| NAME OF APPLICANT: | |
| AUTHOR: | Kiara Leeson |
| DISCLOSURE OF ANY INTEREST: | Nil |
| DATE OF REPORT: | 1st May 2017 |

ATTACHMENT

Attachment 10.2.1(a) - List of Accounts Paid to 30th April 2017
Attachment 10.2.1(b) - Credit Card Statement 18/03/2017 – 18/04/2017

BACKGROUND

| FUND | VOUCHERS | AMOUNTS |
|--------------------------------|----------------------|-----------------------------|
| Municipal Account | | |
| Last Cheque Used | 28102 | |
| | EFT 13248 – 13306 | \$ 471,618.99 |
| | EFT 13308 – 13340 | \$ 432,919.18 |
| | Cheque 28103 – 28110 | \$ 16,195.73 |
| | Direct Deposit | \$ 26,576.86 |
| Municipal Account Total | | \$ 947,310.76 |
| Trust Account | | |
| | EFT 13307 – 13307 | \$ 18,200.60 |
| Trust Account Total | | \$ 18,200.60 |
| <u>Grand Total</u> | | <u>\$ 965,511.36</u> |

CERTIFICATE

This schedule of accounts as presented, which was submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been paid.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996, confirm;

- a) The List of Accounts Paid to 30th April 2017 as detailed in Attachment 10.2.1(a); and**
- b) The Credit Card Statement for 18/03/2017 – 18/04/2017 as detailed in Attachment 10.2.1(b)**

| | |
|------------------------------------|--------------------------|
| TO: | Finance |
| AGENDA REFERENCE: | 10.2.2 |
| SUBJECT: | Monthly Financial Report |
| LOCATION/ADDRESS: | Shire of Jerramungup |
| AUTHOR: | Charmaine Solomon |
| DISCLOSURE OF ANY INTEREST: | Nil |
| DATE OF REPORT: | 2 nd May 2017 |

SUMMARY

This report presents the monthly financial report to Council which is provided as an attachment to the agenda. The recommendation is to receive the monthly financial report.

ATTACHMENT

Attachment 10.2.2 – Monthly Financial Report Period Ending 30th April 2017

BACKGROUND

As per the Financial Management Regulation 34 each Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month with the following detail

- The annual budget estimates,
- The operating revenue, operating income, and all other income and expenses,
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activities are not in accordance with budget estimates for the relevant reporting period,
- Provide likely financial projections to 30 June for those highlighted significant variations and their effect on the end of year result,
- Include an operating statement, and
- Any other required supporting notes.

CONSULTATION

Council financial records.

COMMENT

This report contains annual budget estimates, actual amounts of expenditure, revenue and income to the end of the month. It shows the material differences between the budget and actual amounts where they are not associated to timing differences for the purpose of keeping Council abreast of the current financial position.

STATUTORY REQUIREMENTS

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 require that financial activity statement reports are provided each month reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month.

The report is to be presented at either the next Ordinary meeting after the end of the month, or if not prepared in time to the next Ordinary meeting after that meeting.

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 2.5: To provide strong civic leadership and governance systems that are open and transparent and ethical.

FINANCIAL IMPLICATIONS

As detailed within the Monthly Financial Report

POLICY IMPLICATIONS

Accounting policies as detailed within the Monthly Financial Report

WORKFORCE IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council receive the Monthly Financial Report for the period ending 30th April 2017 in accordance with Section 6.4 of the Local Government Act 1995.

A D M I N

| | |
|------------------------------------|---|
| SUBMISSION TO: | Administration |
| AGENDA REFERENCE: | 10.4.1 |
| SUBJECT: | Tender – Provision of Cleaning Services in the Bremer Bay Area |
| LOCATION/ADDRESS: | Bremer Bay |
| NAME OF APPLICANT: | n/a |
| AUTHOR: | Brent Bailey |
| DISCLOSURE OF ANY INTEREST: | The author has declared an impartiality interest noting that the Deputy Shire President is related to a tenderer. |
| DATE OF REPORT: | 8 th May 2017 |

SUMMARY

This item addresses the outcome of a request for tender issued for the provision of cleaning services to the Bremer Bay area and recommends the awarding of a two year contract to Bremer Produce for a fixed price of \$306,218 for the two years.

ATTACHMENT

CONFIDENTIAL Attachment 10.4.1 - Tender Evaluation Document

BACKGROUND

The Shire of Jerramungup has called tenders for the Provision of Cleaning Services for the Bremer Bay Area. The service has been under contract previously by a local business – Bremer Produce.

The scope of works includes cleaning of the following facilities:

- barbecues;
- bins;
- fishing cleaning stations;
- fish offal bins;
- public toilets; and
- gazebos.

The provision of cleaning services is the largest value contract which Council has issued for ongoing services. Accordingly the tender process has been managed with the assistance from WALGA to mitigate financial and reputational risks associated with the procurement. The tender was advertised in the West Australian on 1st April 2017 and also promoted locally through notice boards and social media.

Each tenderer was required to provide a representative to the mandatory site meeting to discuss the tender requirements and expectations of each party.

Two (2) Tenders were received by the Deadline of the Request for Tender. The Tender submissions were reviewed by an Evaluation Panel consisting of Shire of

Jerramungup and WALGA staff. Each tender was evaluated under a three criteria selection process:

- Stage 1 Compliance Criteria
- Stage 2 Qualitative Criteria
- Stage 3 Value Assessment

The key qualitative criteria were as follows:

| Qualitative Criteria | | Weighting |
|-----------------------------|---|------------------|
| a) | <p>Relevant Experience</p> <p>Provide details of recent similar projects completed by your organisation during the last 5 years, including a detailed description of the cleaning services provided and the roles. RFT 01/17 Relevant Experience has been attached to this criterion in the WALGA Provider Portal.</p> | 25% |
| b) | <p>Personnel</p> <p>i. Detail the Tenderer’s proposed personnel (both managerial and operational) to be utilised in conducting the Requirements of this Request inclusive of any relevant current registrations or licenses held, police clearances, their intended role and any relevant experience and qualifications held. RFT 01/17 Project Team has been attached to this criterion in the WALGA Provider Portal.</p> <p>ii. Provide details as to how you will ensure that your personnel are kept current with any training requirements and industry best practice.</p> | 25% |
| c) | <p>Pricing</p> <p>Tenderer’s must complete and attach the spreadsheet (RFT 01/17 Price Schedule) which has been attached to this criterion in the WALGA provider Portal.</p> | 50% |

CONSULTATION

Tenderers
WALGA

COMMENT

As detailed in the tender evaluation document the assessment panel has recommended the incumbent contractor be provided with a new 2 year contract with a 1 year extension at Council’s sole discretion.

The table below provides the results of the assessment undertaken by the panel:

| Tenderer | Qualitative Score | Ranking |
|-----------------|--------------------------|----------------|
| Bremer Produce | 71.67% | 1 |
| Saffron Iffla | 49.33% | 2 |

Alternatively Council can elect to reject all tenders and direct the CEO to negotiate a lower service level with the preferred tenderer or deliver the service utilising employees and Council equipment rather than by a contractual arrangement. The implications from a financial perspective are discussed below and an implementation timeframe would need to allow adequate time for employee recruitment and workplace restructure.

STATUTORY REQUIREMENTS

Tendering for this supply contract was undertaken in accordance with the Local Government (Functions and General) Regulations 1996. Part 4 – Tenders for Provision of Goods or Services.

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 2.2 - Improved Liveability To develop initiatives and programs, supported by high quality infrastructure that improves lifestyle outcomes and makes the Shire of Jerramungup an attractive place to live.

FINANCIAL IMPLICATIONS

The preferred tenderer has submitted costing which is \$19,703 less than the existing contract.

In comparison an assessment of the cost to coordinate the service internally has been carried out. It is estimated that the same level of service would cost \$250,527 over 2 years.

This costing however does not factor in risks of staff vacancy, staff redeployment to cover leave or overtime costs required for response after hours or on public holidays. Council would also be required to purchase a new light vehicle to facilitate the role.

A solution for the disposal of fish offal would also need to be explored and resourced.

WORKFORCE IMPLICATIONS

The provision of these services would need to be resourced by Council staff if a contract arrangement is not supported.

POLICY IMPLICATIONS

Tendering for this supply contract is in accordance with Council's Policy No.6 for Purchasing Policy

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council;

- 1. Endorse the assessment panel recommendation for the appointment of Bremer Produce (ABN 30 762 434 870) to RFT 01/17 Provision of Cleaning Services for the Bremer Bay Area, subject to the satisfactory outcome of the financial assessment:**

| Recommended Tenderer | Overall Score | Contract Price (Inc GST) |
|-----------------------------|----------------------|---------------------------------|
| Bremer Produce | 71.67% | \$306,218.00 |

- 2. Authorise the Chief Executive Officer to execute contractual documentation associated with the Provision of Cleaning Services for the Bremer Bay Area.**

| | |
|------------------------------------|-------------------------------|
| SUBMISSION TO: | Administration |
| AGENDA REFERENCE: | 10.4.2 |
| SUBJECT: | Code of Conduct Review |
| LOCATION/ADDRESS: | N/A |
| NAME OF APPLICANT: | N/A |
| FILE REFERENCE: | GV.CC.3 |
| AUTHOR: | Elizabeth Hyde / Brent Bailey |
| DISCLOSURE OF ANY INTEREST: | Nil |
| DATE OF REPORT: | 3 rd May 2017 |

SUMMARY

The Shire of Jerramungup's Code of Conduct is due for review in May 2017.

A review has been completed and an amended document has been produced for Council consideration.

ATTACHMENT

Attachment 10.4.2(a) - Current Code of Conduct
Attachment 10.4.2(b) - Proposed Code of Conduct

BACKGROUND

The current Code of Conduct was adopted by Council in May 2014, this has been reviewed against WALGA's current Model Code of Conduct with some minor changes required.

The Code of Conduct provides Council Members, Committee Members and employees of the Shire of Jerramungup with consistent guidelines for an acceptable standard of professional conduct. The Code addresses in a concise manner the broader issue of ethical responsibility and encourages greater transparency and accountability.

The Code is complementary to the principles adopted in the Local Government Act and regulations which incorporates four fundamental aims to result in;

- a) better decision-making;
- b) greater community participation;
- c) greater accountability; and
- d) greater efficiency and effectiveness.

The Code provides a guide and a basis of expectations for Council Members, Committee Members and employees. It encourages a commitment to ethical and professional behaviour and outlines principles in which individual and collective responsibilities may be based.

CONSULTATION

WALGA

COMMENT

As outlined with the background section of this report, the number of proposed changes is minor. The proposed document mirrors the Model Code of Conduct produced by WALGA and builds on the existing Code by providing more detail in the personal benefit section.

STATUTORY REQUIREMENTS

This Code of Conduct observes the statutory requirements of the Local Government Act 1995 (S 5.103 – Codes of Conduct) and Local Government (Administration) Regulations 1996 (Regs 34B and 34C).

STRATEGIC IMPLICATIONS

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 2.5 - Civic Leadership To provide strong civic leadership and governance systems that are open and transparent and ethical.

FINANCIAL IMPLICATIONS

Nil

WORKFORCE IMPLICATIONS

The Code of Conduct provides employees of the Shire of Jerramungup with consistent guidelines for an acceptable standard of professional conduct.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council adopts the amended Code of Conduct for the Shire of Jerramungup to address in a concise manner, the broader issue of ethical responsibility, greater transparency and accountability.

| | |
|------------------------------------|--|
| SUBMISSION TO: | Administration |
| AGENDA REFERENCE: | 10.4.3 |
| SUBJECT: | Jerramungup Bushfire Advisory Committee AGM Meeting Minutes |
| AUTHOR: | Ashley Peczka |
| DISCLOSURE OF ANY INTEREST: | Nil |
| DATE OF REPORT: | 9 th May 2017 |

ATTACHMENT

Attachment 10.4.3(a) - Jerramungup Bushfire Advisory Committee AGM Meeting Minutes
Attachment 10.4.3(b) - Draft Camping & Cooking Fire Policy

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the minutes of the Jerramungup Bushfire Advisory Committee AGM meeting held on Wednesday 27th April 2017 be received and the following recommendations be adopted;

- 1. That the following appointments for the Shire of Jerramungup be gazetted;**

ELECTION OF OFFICE BEARERS

a) Chief Bush Fire Control Officer

Mr David Edwards was elected to the position of Chief Bush Fire Control Officer for a one year term.

b) Deputy Chief Bush Fire Control Officers

Mr Trevor Ross and Mr Alex Jones were declared elected to the positions of Deputy Chief Fire Control Officer.

c) Chief Fire Weather Officer

Mr David Edwards was declared elected to the position of Chief Fire Weather Officer.

d) Deputy Chief Fire Weather Officer

Mr Paul Hislop was declared elected to the position of Deputy Chief Fire Weather Officer.

e) Brigade Fire Weather Officers

| | |
|---------------------------|-------------------|
| Boxwood Bushfire Brigade | Mr Anthony Thomas |
| Bremer Bay VFES | Mr Wesley Thomas |
| Gairdner Bushfire Brigade | Mr Brad Shelton |
| Jacup Bushfire Brigade | Mr Michael Lester |
| Jerramungup VFES | Mr Paul Hislop |
| Needilup Bushfire Brigade | Mr Quentin Brown |

f) Authorised Radio Broadcaster of Harvest Bans

Mr David Edwards was declared elected to the position of Authorised Radio Broadcaster of Harvest Bans.

g) Dual Fire Control Officers

| | |
|----------------------------|--------------------|
| Jerramungup / Ravensthorpe | Mr Peter Wisewould |
| Jerramungup / Kent | Mr Quentin Brown |
| Jerramungup / Lake Grace | Mr Paul Hislop |
| Jerramungup / Gnowangerup | Mr Ray Trevaskis |
| Jerramungup / Albany | Mr Rohan Murdoch |

h) 2016/17 Fire Control Officers

| NAME | POSITION | BRIGADE | CONTACT# | RADIO CALL SIGN |
|-------------------|-------------------|-------------------|-----------------|------------------------|
| Dave Edwards | CBFCO | Jerramungup VFES | 0429 100 007 | Jerry Chief |
| Trevor Ross | DCBFCO | Jacup BFB | 0427 355 023 | Jacup 1 |
| Alex Jones | DCBFCO | Gairdner BFB | 0429 361 034 | Gairdner 4 |
| | | | | |
| Rohan Murdoch | FCO/Capt. | Boxwood Hill BFB | 0448 166 065 | Boxwood 1 |
| Anthony Thomas | FCO/FWO | Boxwood Hill BFB | 0429 366 021 | Boxwood 2 |
| Stuart Hocking | FCO | Boxwood Hill BFB | 0438 287 280 | Boxwood 3 |
| Daniel Smart | FCO | Boxwood Hill BFB | 0427 366 058 | Boxwood 4 |
| | | | | |
| Steve Tomasini | FCO/Fire Capt. | Bremer Bay VFES | 0427 374 340 | Bremer 1 |
| Wes Thomas | FCO/FWO | Bremer Bay VFES | 0429 374 065 | Bremer 2 |
| Stacey Francis | FCO | Bremer Bay VFES | 0437 611 759 | Bremer 3 |
| Peter Buckenara | FCO | Bremer Bay VFES | 0429 371 003 | Bremer 4 |
| John Iffla | O.I.C | Bremer Bay VFES | 0427 374 298 | Bremer 5 |
| Bryan Hunter | Permit Issuing | Bremer Bay VFES | 0427 083 979 | |
| | | | | |
| Damon Parker | FCO/Capt. | Gairdner BFB | 0418 935 241 | Gairdner 1 |
| Brad Shelton | FCO/FWO | Gairdner BFB | 0457 679 413 | Gairdner 2 |
| Bruce Hill | FCO | Gairdner BFB | 0427 371 025 | Gairdner 3 |
| Alex Jones | FCO | Gairdner BFB | 0429 361 034 | Gairdner 4 |
| | | | | |
| Trevor Ross | FCO/Capt. | Jacup BFB | 0427 355 023 | Jacup 1 |
| Michael Lester | FCO/FWO | Jacup BFB | 0429 374 268 | Jacup 2 |
| Brad Bailey | FCO | Jacup BFB | 0427 291 078 | Jacup 3 |
| Peter Wisewould | FCO | Jacup BFB | 0427 356 086 | Jacup 4 |
| Mark Spinks | FCO | Jacup BFB | 0428 354 065 | Jacup 5 |
| | | | | |
| Anthony Armstrong | O.I.C/FCO/Capt. | Jerramungup VFES | 0427 651 561 | Jerry 1 |
| Paul Hislop | FCO/FWO | Jerramungup VFES | 0427 354 037 | Jerry 2 |
| Kim Parsons | FCO | Jerramungup VFES | 0428 351 128 | Jerry 3 |
| Wayne Barrett | FCO | Jerramungup VFES | 0427 351 187 | Jerry 4 |
| | | | | |
| Mark Tapscott | FCO/Capt. | Needilup BFB | 0427 352 030 | Needilup 1 |
| Quentin Brown | FCO/FWO | Needilup BFB | 0427 352 062 | Needilup 2 |
| Ray Trevaskis | FCO | Needilup BFB | 0429 352 022 | Needilup 3 |
| Ronald Pocock | FCO | Needilup BFB | 0429 353 005 | Needilup 4 |
| | | | | |
| Grantly Morton | Ranger (Jacup) | Parks & Wildlife | 0408 095 259 | Fitzgerald 3 |
| Deon Grantham | Ranger (Gairdner) | Parks & Wildlife | 0428 371 022 | Fitzgerald 4 |
| | | | | |
| Ash Peczka | CESO | Jerramungup Shire | 0438 498 221 | Jerry CESM |
| Stephen Wadsworth | Shire Ranger | Jerramungup Shire | 0429 351 022 | Shire Ranger |

2. That the Shire of Jerramungup seek approval from DFES for the following gazettal dates for the restricted and prohibited burning periods for the 2017/2018 financial year.

| | Zone 1, 2, 3, 4 | Zone 5 |
|--------------------------------|---|--|
| Restricted Burning Time | 1st October 2017 to 31st October 2017 | 1st September 2017 to 31st October 2017 |
| Prohibited Burning Time | 1st November 2017 to 4th February 2018 | 1st November 2017 to 4th February 2018 |
| Restricted Burning Time | 5th February 2018 to 20th April 2018 | 5th February 2018 to 31st May 2018 |

3. That Council adopt the Camping & Cooking Fire Policy for the Shire of Jerramungup endorsed by the Jerramungup Bushfire Advisory Committee.

**C O U N C I L L O R
R E P O R T S**

11. COUNCILLOR REPORTS

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY LEAVE OF THE PRESIDING MEMBER

12.1 From Officers

12.2 From Elected Members

13. NEXT MEETING/S

Ordinary Meeting – to be held Wednesday 21st June 2017 commencing 2:00pm at the Council Chambers, Jerramungup.

14. CLOSURE